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# Alcohol misuse and mental health intervention project

**2018-2019**

## **1. Background**

The Lichfield District Safer Community Partnership was set up as a result of the Crime and Disorder Act in 1998 to bring together 'responsible bodies' (such as the Police, Fire and Rescue Service and Local Authorities) with other partners to help protect their local communities from crime and disorder. The Safer Community Partnership is part of a broader Local Strategic Partnership for Lichfield District which is headed by the District Board.

The Safer Community Partnership produces a Community Safety Delivery Plan which sets out our priorities for the District. The 2018/19 community safety strategic priorities for the Lichfield District Safer Community Partnership are:

- Domestic Abuse
- Anti-Social Behaviour
- Child Sexual Exploitation

With two cross cutting themes:

- Alcohol
- Mental Health

And the under pinning theme:

- Public Reassurance

These priorities link into and support three of the Police & Crime Commissioner's priorities:

- Early Intervention
- Supporting Victims & Witnesses
- Public confidence

## **2. What do we want to fund?**

Lichfield District Council, as a lead agency for the Lichfield Safer Community Partnership, wishes to fund an alcohol misuse and mental health intervention programme.

Alcohol and mental health have been identified as cross cutting themes that can impact on a diverse range of people in Lichfield District, including families and wider communities. There are already statutory services commissioned by Staffordshire County Council for substance misuse and a variety of support is available for individuals whether a child or adult.

However, under the current service Lichfield District residents are having to travel to access support in nearby Stafford or Burton. There is an opportunity to complement these already existing services by providing an alcohol misuse outreach project/mental health intervention service based in Lichfield where residents can access early intervention support locally. This will ensure that appropriate support and responses are provided for individuals before relevant action is considered and will also support and reassure our community.

The project will offer support to individuals who are on the periphery of anti-social behaviour/and or criminal behaviour and have alcohol misuse and/or mental health issues.

It is expected that the successful organisation will make an active contribution to the weekly Lichfield Partnership Hub and will manage direct referrals for individuals identified as needing support with alcohol misuse/mental health issues. The project will be flexible and innovative in its approach to positively engage those hard to reach individuals to achieve agreed outcomes. This may include helping identified individuals access other support services, offering emotional support and advocating on their behalf.

The key partners that the successful providers will work with will include (but is not limited to) the following:

- Lichfield District Council
- Staffordshire Police
- South Staffs combined healthcare trust
- Staffordshire Fire & Rescue
- Staffordshire County Council
- Specialist statutory alcohol and drug providers
- Bromford Housing
- Sanctuary Housing
- Midland Heart Housing
- Stoke on Trent and Staffordshire Partnership Trust (SSOTP)
- Voluntary Sector providers

### **3. Funding Outcomes**

Lichfield district CSP recognises the prominence that both alcohol and mental health play as cross cutting themes impacting victims and offenders across the district. Both alcohol and drugs are seen as drivers for those involved in anti-social behaviour and domestic abuse. Mental ill health and the misuse of alcohol and drugs impacts upon the police and their partners and can have a significant impact on individuals, families and the wider community. Vulnerable people, including those experiencing mental health issues, can be at greater risk of being a victim of crime, targeted by criminals whom seek to exploit this weakness and take advantage through financial or criminal exploitation.

Identifying and addressing substance abuse and mental ill health at the earliest opportunity will assist in managing each of our CSP priorities from both a victim and offender perspective.

We would expect the funded organisation to be an active participant in the weekly vulnerability HUB meetings and engage with individuals and families identified through this meeting as requiring support around alcohol misuse and/or mental health issues. The main outcomes expected would be:

- An increase in Lichfield District HUB case resolutions where individual and families have been referred to the HUB because of alcohol misuse and/or mental health issues
- A reduction over time in repeat cases referred into the Lichfield District HUB relating to alcohol misuse and/or mental health
- A visible presence in the District offering support, awareness and education around alcohol misuse and mental health issues
- A contribution to the reduction of anti-social behaviour and the prevention of escalation of anti-social behaviour where alcohol misuse is a factor

Detailed outputs and performance measures will be included in a funding agreement and reported on via six monthly reports provided by the funded organisation to Lichfield District Safer Community Partnership. These six monthly reports would include details of the number of cases referred, outcomes of these cases and feedback from service users.

All applications should detail how they aim to evaluate the success of the activity and how they plan to sustain it once the project has been completed.

#### **4. Who can apply?**

We will accept applications from:

- Any formally constituted not-for-profit community group serving Lichfield District
- Locally based Community Enterprises and Charities
- Public sector organisations
- Private businesses serving Lichfield District
- Collaborative partnership bids from 2 or more partners (with a lead partner clearly identified)

The successful applicant will be expected to have a specialism and specific experience working with individuals with complex needs including alcohol/dependency and/or mental health issues.

#### **5. Funding available**

Lichfield District Safer Community Partnership has allocated up to **£14,100** for this project for the period 1 October 2018 to 31 March 2019. There may be an option to extend the funding agreement for a further 12 months upon satisfactory performance and evaluation and subject to available funding.

Lichfield District Council will reserve the right to increase or decrease the total funding subject to any availability, for any extension to the funding agreement.

## 6. Timetable

Initially the Lichfield CSP would be looking to support this project from 1 October 2018 until 31 March 2019 with the possibility of extension for a further 12 months based upon satisfactory performance and subject to available funding.

Activity	Date
Deadline for submission of application form	7 September 2018
Panel meeting held to review applications	w/c 10 September 2018
Applicants notified of the outcome of their application	w/c 17 September 2018
Funding agreement issued	w/c 24 September 2018
Project start date	1 October 2018

## 7. Service availability

The Lichfield District Partnership would like the prospective organisation to propose service availability and capacity as part of their submission for evaluation.

The service should be available to residents across the Lichfield District as directed by the community safety team at Lichfield District Council. The successful organisation will work with individuals and their families identified by referral from the Lichfield District Vulnerability HUB and as directed by commissioning lead from the community safety partnership team at Lichfield District Council on behalf of the Lichfield Community Safety partnership.

## 8. Assessment criteria and scoring framework

Applications will be assessed against the following criteria.

Application Form section	Criteria	Range of marks	Weighting	Indicative scoring
	<b>Organisational Capability</b>		<b>20%</b>	
<b>Section 1</b> <b>Section 2,</b> <b>question 2.4</b> <b>and 2.5</b>	Evidence of the organisation's experience, knowledge of delivery and capacity relevant to the proposed project  Management / Supervision / performance/project	0-5		5- Strong evidence demonstrating organisational capability and project delivery  4- Good evidence demonstrating organisational capability and project delivery  3- Some evidence of some organisational

	management of the project			<p>capability and project delivery</p> <p>2- Limited evidence of organisational capability and project delivery</p> <p>1- Little evidence of organisational capability and project delivery</p> <p>0- No experience organisational capability and project delivery</p>
	<b>Impact on Outcomes</b>		<b>50%</b>	
<p><b>Section 2</b> <b>Questions 2.2, 2.3,</b></p> <p><b>Section 3</b> <b>Questions 3.1, 3.2, 3.3</b></p>	<p>How well does the proposed project/activity address the factors and issues identified in the project details</p> <p>How well does the project address and impact on the overall desired outcomes</p> <p>How well do the proposed outputs evidence the project impact?</p>	0-5		<p>5- The proposed project/activity demonstrates strong evidence of addressing and impacting on all of the outcomes detailed in the project details</p> <p>4- The proposed project/activity demonstrates good evidence of addressing and impacting on the outcomes detailed in the project details</p> <p>3- The proposed project/activity demonstrates some evidence of addressing and impacting on the outcomes detailed in the project details</p> <p>2- The proposed project/activity demonstrates limited evidence of addressing and impacting on the</p>

				<p>outcomes detailed in the project details</p> <p>1- The proposed project/activity demonstrates little evidence of addressing and impacting on the outcomes detailed in the project details</p> <p>0- The proposed project/activity fails to demonstrate evidence of addressing and impacting on the outcomes detailed in the project details</p>
	<b>Value for Money - Costs</b>		<b>20%</b>	
<b>Section 4</b>	<p>The total cost of the project/activity is within the prescribed budget</p> <p>Added value brought by the applicant organisation &amp; project</p>	0-5		<p>5- Strong evidence of value for money</p> <p>4- Good evidence of value for money</p> <p>3- Some evidence of value for money</p> <p>2- Limited evidence of value for money</p> <p>1- Little evidence of value for money</p> <p>0- No evidence of value for money</p>
	<b>Sustainability</b>		<b>10%</b>	
<b>Section 3</b> <b>Question 3.4</b>	<p>Assessment of sustainability of project/activity or there is an exit strategy if funding ends</p>	0-5		<p>5- Strong evidence that the project and its outcomes are sustainable or there is an exit strategy</p>

				<p>4 Good evidence that the project and its outcomes are sustainable or there is an exit strategy</p> <p>3- Some evidence that the project and its outcomes are sustainable or there is an exit strategy</p> <p>2- Limited understanding that the project and its outcomes are sustainable or there is an exit strategy</p> <p>1- Little evidence that the project and its outcomes are sustainable or there is an exit strategy</p> <p>0- No evidence that the project and its outcomes are sustainable or there is an exit strategy</p>
	<b>Total</b>		<b>100%</b>	

## 9. Help and advice

Although we are keen to encourage enquiries from potential applicants, we are mindful of the need to treat everybody fairly and transparently in terms of help and advice. Consequently, if you have any questions about any aspect of this service outline or the application process, please email [community.safety@lichfielddc.gov.uk](mailto:community.safety@lichfielddc.gov.uk). We will respond as soon as possible. We will keep a log of all questions and answers and update these regularly on the website.

## 10. How to apply

Please complete the attached application form and return to [amy.bandurak@Lichfielddc.gov.uk](mailto:amy.bandurak@Lichfielddc.gov.uk) and cc [zoe.roberts@Lichfielddc.gov.uk](mailto:zoe.roberts@Lichfielddc.gov.uk) no later than **Friday 7 September**.

You will also need to provide the following documents if you are successful:

- Constitution (if relevant)
- The latest available annual accounts or, in the case of newly established organisations, statements from 6 months operation
- Health & Safety Policy and when it was approved or last reviewed
- Equalities and Diversity Policy and when it was approved or last reviewed
- Public Liability Insurance certification
- Children's Safeguarding Policy
- Adults at Risk safeguarding Policy