

Checklist for Informal Groups



If you have an informal group of volunteers who are helping their neighbours, you might find this checklist useful.

Question	Answer	Resources
Are your volunteers practising social distancing?		https://publichealthmatters.blog.gov.uk/2020/03/04/coronavirus-covid-19-what-is-social-distancing/ Support Staffordshire Online Learning for Volunteer Factsheet
Who is supporting your volunteers?		Support Staffordshire Supporting Informal Volunteers Factsheet
Are your volunteers aware of food hygiene rules?		Support Staffordshire Food Safety Factsheet Support Staffordshire VIDEO Food Safety Tips
Are your volunteers aware of basic safeguarding?		Support Staffordshire Safeguarding Basics Factsheet SSASPB FACTSHEET What do I do if I have an adult safeguarding concern
How are you collecting and storing personal information?		Support Staffordshire Data Protection Factsheet
Are your volunteers able to keep themselves and the people they are helping safe?		Support Staffordshire Neighbourhood Safety Factsheet
What are you doing about your volunteers taking cash?		Support Staffordshire Cash Handling for Volunteers Factsheet Support Staffordshire Cash Handling for Individuals Factsheet
Do your volunteers have access to hand washing facilities and guidance?		https://openwho.org/courses/eprotect-acute-respiratory-infections

