

THE HEALTH & CARE COUNTYWIDE VCSE¹ FORUM

TERMS OF REFERENCE

Purpose:

The purpose of the meeting is to provide a forum for VCSE organisations delivering services or activities in the health and care arena, so that they can:

- Network with each other, developing contacts and sharing information
- Connect with other sectors, particularly the public sector, to find out about, and influence, relevant developments and initiatives, including
 - Sustainability and Transformation Plan (STP)
 - Multi-speciality Care Providers (MCPs)
 - Relationship with Hospital Trusts
 - Commissioned services, especially within social care
- Voice their views, collectively or as individual organisations, but particularly to inform and mandate any representatives
- Ensure that the statutory sector take the views of VCSE and works with them to deliver business
- Feedback directly on the services provided by Support Staffordshire countywide with the opportunity to steer and inform our work under the S3 contract.

Principles:

The forum will:

- Respect and value each other's contributions
- Generally reach consensus through focussed discussion
- Learn from each other's experience
- Be outcome driven
- Be action focussed
- Respect confidentially

Membership:

The meetings will be open to any representative from a VCSE organisation operating in the health and care arena who takes a strategic or senior management role within that organisation.

Chair:

To be elected by the meeting from the VCSE representatives on an annual basis. In the absence of an elected chair, a senior officer from Support Staffordshire will act as chair.

¹ Voluntary, Community and Social Enterprise

Frequency of meetings

The Forum will meet 4 times per year.

Additional special meetings can be called to address particular issues.

Organisation and recording of meetings

Support Staffordshire will be responsible for the organisation and servicing of the meetings i.e. collating and sending out the agenda, taking minutes and organising the venue.

Adopted 26 April 2017