

Building Better Opportunities (BBO)

Round two, Stage one timelines



Please find below the recently updated timeline for the round two, stage one decisions. Following learning from previous rounds, we have extended the timings by approximately one month. This is to ensure that as we are now working across multiple rounds simultaneously we have given enough time to conduct a thorough and fair assessment process.

What happens	When*
Lead applicants submit their stage one application	By Monday 30 November 2015
<p>All applications are assessed and moderated</p> <ul style="list-style-type: none"> • Data capture - data from the application forms manually entered into our IT system • Check applications for completeness and request missing information Collate applications for each project outline and send on to ESIF Committee and Big Lottery Fund Local Manager for supplementary review • Check eligibility of applications and reject any that are ineligible • Assess each application against the 13 assessment principles and start to draft assessment report • Receive supplementary reviews from ESIF Committee and Big Lottery Fund Local Manager and reflect comments in draft assessment report • Peer review of draft assessment reports by funding officers, to ensure consistency • Draft assessment reports amended where necessary, following peer review • Moderation by funding managers, to ensure consistency • Draft assessment reports amended where necessary, following moderation • Final review by Head of Funding and rejection of any un fundable applications • Any final amendments required • Assessment packs assembled for BBO Decision Making Panel and sent • Two week reading and preparation window for BBO Decision Making Panel 	From December 2015 - April 2016
Applications are reviewed locally (by internal local staff and by local area ESIF committees)	From 7 December 2015 - 8 January 2016
Our decision making panel meetings	25 and 26 April 2016
LEPs and ESIF committees are notified of our decisions	27 April - 4 May 2016
We notify successful applicants	Friday 6 May 2016
All applicants are notified and letters issued	w/c 9 May 2016
Stage two development support starts	w/c 16 May 2016

*Please note that timescales are subject to change